

Digital Form - Local Education Application

(revised Oct 2020)

In an effort to make the application process for local education opportunities more convenient, we have added the option to complete a digital (pdf) form. To properly fill out, and submit, the attached education application form, please carefully read, and follow, the directions below:

1. **Download** - Download the form to your own device *before* filling out any of the requested information on the form.
2. **Complete** - Once downloaded, open the form in an app or program of your choosing. Use information from currently advertised courses to fill out the pdf using that app or program. If the questionnaire is not completed, the application will not be accepted.
3. **Save As** - After completing the form, 'save as' the completed form using the exact format below so we can properly file it :

File Name Format: Application - [First Name] [Last Name] - [Month].[Day].[Year]

Example 'Save As' File Name: Application - Jane Doe - 10.04.2020

4. **Review** - Some apps and programs do not properly fill and save completed forms. Please review the completed form that you saved to make sure it includes all the information you included, and can be read clearly. If not, restart this process using a different pdf app or program. If you are still having trouble after trying again, please use a physical education application form.
5. **Email** - The completed digital education application form can be attached to an email and sent to educate730@gmail.com before the deadline listed for the course.

In the email subject line, please use the same 'save as' file format.

Email Subject Line Example: Application - Jane Doe - 10.04.2020



CUPW 730 - EDMONTON & AFFILIATES EDUCATION OPPORTUNITY - DIGITAL APPLICATION FORM

Course Applying For:
Date(s) For Course:
Application Deadline:
Event Address: CUPW 730 Office - 18121 107ave

Please read carefully! This is a generic digital form that can be used to apply for any education course currently being offered by the CUPW 730 local. In order for this application to be considered, all requested info must be provided, and the questionnaire fully answered. Please be sure to include the full name of the course you are applying for as well as what date preferences you have (if the course offers multiple dates).

Once filled, email the completed forms to: educate730@gmail.com If your application is accepted, you will be contacted with further details.

Name:	
Gender Identity:	
Equity Seeking Group? (Yes/No):	
Job Classification:	
Work Location:	
Section:	Shift/Wave:
Home Address:	
City:	Postal Code:
Cell/home phone:	
Email:	
Course Date Option(s) You Are Applying For:	
Emergency Contact Name & Number:	
Food Allergies/Restrictions:	

Please advise if you have any food allergies, mobility, medical, hearing or vision issues that we should be aware of. By completing this application you are indicating your intention to participate in this education opportunity and you understand that if your application is accepted and you're unable to attend you'll be held responsible for any nonrefundable costs incurred and any "no-show" costs associated with non-attendance.

CUPW 730 - Edmonton & Affiliates - Application Questionnaire

To be considered for the course, this application and questionnaire must be fully completed.

How long have you been a CUPW Member?	
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If you're recently hired by Canada Post, have you completed your probation period?	
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Have you attended any other CUPW Educationals? If so, please list them.

In what ways are you active with our union local or would like to become more active?

What interests you most about the course you are applying for?